

**Executive Board Meeting II:
Sunday, 9/22/2019, 8:00-9:30AM
Agenda**

Board Members in Attendance: Wendy Heller (President), Jutta Joormann (President-Elect), James Gold (Past-President and FABSS representative), Patricia Deldin (Past-Past President), Elizabeth Hayden (Secretary, 2017-2020), Ivy Tso (Incoming Treasurer), Board Members-at-large: Renee Thompson (2019-2023), Jason Schiffman (2018-2022), Emily Durbin (2017-2021, IT Committee Chair), Diane Gooding (2017-2021) and incoming Early Career Award Committee Chair, Stew Shankman (2016-2020; Chair, Early Career Award Committee),

Invited Observers or Presenters: Kristin Naragon-Gainey, Len Simms (Local hosts, 2019), Suzanne King and Mark Ellenbogen (Local hosts, 2020), Greg Strauss (Program Chair, 2019), Roselinde Kaiser (Program Chair 2020), Laura Tully (Newsletter committee), Aprajita Mohanty (Smadar Levin Award Committee Chair 2019), Michael Young (Archivist), Aidan Wright (CAAPS representative)

I. Updates/Reports

1) Welcome by President (Wendy Heller)

The agenda was approved, and W Heller welcomed new board members (Jutta Joormann, President-Elect; Vijay Mittal, Renee Thompson, Members-At-Large) and thanked outgoing board members (Leonard Simms and Eric Granholm, Members-At-Large) as well as Kate Harkness (Treasurer). Also thanked Len Simms, Kristin Naragon-Gainey (local hosts 2019).

2) Updates from 2019 Committee Chairs and Representatives

a) 2019 Program committee: Greg Strauss, Chair

Many of the new programming ideas seemed to work very well and the Niagara Falls trip was very popular. Breaks between sessions were longer this year and that seemed to work well. G Strauss noted that we may yet need more breaks and many members suggested having a full day Thursday meeting and no programming on Sunday. More poster sessions may be useful as well as these were very full this year. A few people claimed to have registered but there was no record of them having done so, thus, registration process is not fully reliable and website is buggy. A few people tried to register early and could not.

b) 2019 Local Host Report: Len Simms, Kristen Naragon-Gainey

Meeting seemed to go well. A few minor issues with the hotel but they were responsive. Feedback was good and all seemed to enjoy the Niagara Falls trip.

Poster organization was challenging because of space issues. We ran out of printed programs; should we print more or not print at all? Suggestions included the idea that we could print just the summary of meeting and leave the full version of the program online only. There were diverse opinions regarding printing programs, as some want to conserve and others really like the convenience of the hard copy. R Kaiser noted that, once we update our IT, we could have a better app for online search thus reducing the need for printed programs. We can also ask members to request a hard copy if they want one when they register.

The local hosts were thanked for doing an excellent job and arranging a free trip to Niagara Falls. It was noted that we were able to get the trip fully covered during the negotiating process with the hotel, so future hosts should be mindful that negotiating power is strongest prior to committing to a hotel.

c) Early Career Award committee: Stew Shankman, Chair

S Shankman had to leave meeting early to catch return flight; no report was made

d) Smadar Levin Award Committee: Aprajita Mohanty, Chair

There were 186 applicants, 80 people were asked to submit an abstract, and 18 presented at the meeting. There was broad research content in the finalists. It was challenging for the judges to manage time, and A Mohanty noted that female applicants were more mindful of time constraints. It was noted that this is an equity issue and that all contenders must to be held to the same standard (e.g., time constraints in this case). G Strauss asked whether having the presenters side-by-side was useful; consensus was that perhaps these posters should be close but spread out. There was discussion that we refer to travel award winners as runners-up or refer to runners-up as travel award winners to be consistent, as right now both terms are used.

e) Newsletter: Laura Tulley

All interviewees showed up in a timely manner and interviews went well. They plan to submit the newsletter by mid-Oct. L Tully asked whether we want to add any announcements to the newsletter; the committee will consider.

f) Diversity: Jason Schiffman presenting on behalf of Vijay Mittal, Chair

No updates but feels positively about how diversity is being integrated in the meetings. Add details re this award to program so people know what it is about. D Gooding suggested that we take efforts to mentor the winners further once they are at the meeting in addition to giving them award. It was noted that it would be useful to track uptake (i.e., are winners staying involved at SRP?) and determine whether the award is serving its purpose. The board discussed whether we should integrate the winners into the mentorship program. Perhaps clarifying who is available for mentorship would be useful. P Deldin suggested diversity talks to incentivize attendance. We should mark posters and indicate that they are the winners. Can we emphasize quality of the winners, as the applications are very competitive (i.e., one cannot win based solely on one's status)? M Young suggested that we reach out to *all* applicants. The board also considered other ways of supporting continued participation, such as asking for donations to support the program.

g) Associate membership committee: Jason Schiffman

No updates

h) FABBS: Jim Gold

No updates

i) CAAPS: Aidan Wright has volunteered to serve as representative and is attending APS this year. He will be in touch with J Tackett for further details re the position.

- j) IT Committee: Emily Durbin, Chair and update from Shaun Eack (IT committee members are Shaun Eack, Renee Thompson, Stew Shankman, Len Simms; Rosi Kaiser as ex officio)

E Durbin is planning a meeting with members where options will be discussed. Submission portal is the main priority, hoping to have in place by November. P Deldin has connected with an IT person and will relay their info to the committee. It was also suggested that we develop a logo for the organization.

3) New committee chairs reports

- a) 2020 Program committee: Roselinde (Rosi) Kaiser (plus 7)

R Kaiser has connected with E Durbin and E Hayden to stay in the loop re IT/web issues; she has also met with W Heller to discuss content of next year's program, as well as local hosts S King and M Ellenbogen. R Kaiser already has speakers for next year's meeting so planning is moving along well. She will continue to strive for enhancing diversity in the programming and be proactive in doing so.

- b) Early Career Award committee: Diane Gooding (plus 3)

Is assembling committee; last year's chair will participate.

- c) John Neale Mentorship Committee: Rebecca Silton (plus 2)

- d) Smadar Levin Award Committee: Edelyn Verona (plus 5)

4) Secretary's update (Elizabeth Hayden)

E Hayden reminded committee chairs to send updated handbooks

5) Treasurer's updates (Ivy Tso)

I Tso will have updates once all the bills are paid.

II. Old/Ongoing Business

1) Upcoming Meetings Scheduled and TBD

- a) 2020: Montreal (Mark Ellenbogen, Suzanne King)

Hosts noted that hotel rates are locked in with Doubletree by Hilton. S King would like to revive the banquet. W Heller noted that we should consider having the award ceremony later to keep it social rather than reviving the banquet. Discussion ensued about how to facilitate interaction but keep aspects of the banquet that some people liked. The board considered transitioning from awards to a reception (rather than a banquet) and then to another poster session.

- b) 2021: Los Angeles (Jonathan Wynn will host given that Bill Horan has moved)

- c) 2022: Philadelphia (Thomas Olino)

- d) 2023 and beyond (work with Jennifer Watson):

We will prioritize St Louis for 2023 and keep other suggestions in mind for 2024 on. Vancouver in particular may be promising (with Joelle Lemoult offering to host). Detroit was also received with enthusiasm.