SRP Executive Board Meeting I

Thursday, September 14, 2017. 4:30PM-7:00PM

Duck Duck Goose room (3rd Floor)

Meeting Minutes

Present: Steven Silverstein (President), Patricia Deldin (President-elect 2017-2018), Jim Gold (President-elect Designee, 2018-2019, and FABBS representative), Jutta Joormann (Secretary, and President’s Award Committee Chair), Elizabeth Hayden (Secretary-elect), Kate Harkness (Treasurer), Board members at large: Sohee Park (2013‐2017), Theodore Beauchaine (2014‐2018), Jennifer Tackett (2014‐2018, and CAAPS representative), Eric Granholm (2015‐2019), Robin Nusslock (2016‐2020), Stew Shankman (2016‐2020)

Present as Observers: Scott Vrieze (Local host); June Gruber (Local host), Joanna Fiszdon (Program Chair), Marty Harrow (Investments), Angus MacDonald III (Investments), Wendy Heller (Membership), Vijay Mittal (Newsletter committee), , Bill Horan (for David Miklowitz, John Neale Mentorship Award Committee), Bill Hetrick (Early Career Award committee), Ivy Tso (Upcoming Program Chair), new Board members at large: Diane Gooding (2017‐2021, and 2017 Smadar Levin committee Chair), Emily Durbin (2017-2021)

Invited but unable to attend: Tim Trull (Board member at large 2013‐2017), Len Simms (Board member at Large 2015‐2019), David Miklowitz (John Neale Mentorship Award committee), Rick Zinbarg (CAAPS representative), Michael Young (Archivist), Sheri Johnson (Past President), Shaun Eack (Website – called in to the meeting)

1. Updates/Reports

Welcome by President (Steve Silverstein)

Meeting was called to order by the President at 4:45pm; 2016 minutes were approved by the executive board

Agenda was approved by the board. The President thanked Howard Berenbaum for serving as the CAAPS representative. Dr. Berenbaum will resign and Rick Zinbarg will take over. Dr. Silverstein thanked both of them. The President also thanked everyone who was involved in organizing the Denver meeting.

The President welcomed the new officers. Their roles will start on Sunday with the Executive Board meeting.

* + - 1. President-elect: Patricia Deldin
      2. President-elect designee (for 2018-2019): Jim Gold
      3. Board members at large: Diane Gooding, Emily Durbin
      4. Secretary: Elizabeth Hayden

The President also gave special thanks to Scott Vrieze and June Gruber (local hosts), and Joanna Fiszdon (Program Chair) for their outstanding work in organizing the Denver meeting.

The President noted that two deaths of long-term SRP members occurred in the past week: Larry Seidman and Will Grove, Minnesota. SRP organized a memorial lunch for Larry Seidman following the suggestion by his former students and post-docs. Both members will be honored at the Award’s ceremony.   
  
The President pointed out that this raises the bigger issue of what the society will do in the future to honor members who passed on and noted that more discussion is needed about this. President-Elect Patty Deldin noted that she will bring this up for discussion at the Sunday Executive Board meeting.

* 1. Secretary’s Report (Jutta Joormann)

The Secretary welcomed the new Secretary. Dr. Elizabeth Hayden who will take over on Sunday. Dr. Hayden will update the webpage and moderate the listserv and the Secretary reminded everyone that it is not necessary to send listserv posts to the Secretary. Every member of the society can post to the listserv directly and the posts will be approved by the secretary.

The Secretary presented updated member numbers. The society currently has 298 full and 244 Associate members.

Wendy Heller will give update on new applications. The Secretary also reminded the membership committee that it would be great if the membership committee could send out a reminder about the application deadline for new members or remind the Secretary to send one out. People miss the deadline and then inquire when it is too late.

The Secretary further reminded all outgoing committee chairs to update their handbooks and send them to Elizabeth Hayden for uploading to the webpage and forwarding to the incoming committee chair.

No votes or other updates from the past year – other than the votes on the new President and the new Executive Board Members.

The Secretary thanked Shaun Eack for all his amazing help with the website! It was noted that he was extremely responsive and always willing to help. The Secretary also reminded the board that we had voted to provide him with free registration, free travel, membership and hotel as a small compensation for all this work. Dr. Kate Harkness noted that it would be great to have a list on the webpage that describes who gets comped rooms and free registration and travel to make her work easier. The new Secretary will create this list and post it on the website.

* 1. Treasurer Report (Kate Harkness)

The Treasurer thanked Shaun Eack and Jennifer Watson for their help with the planning of the meeting. She pointed out that Jennifer Watson – our professional conference planner – has done a wonderful job and has been extremely helpful planning the Baltimore and Denver meetings. We should definitely keep her on for future meetings.

The Treasurer noted that we have an increase in non-conference related expenses that will continue through the next year. This increase is mostly due to website expenses. We used to not have any non-conference related expenses but this year we had a total of about $12.000. Over $4000 go to the website but we also have tax preparation fees, FAABS dues and reimbursements. Dr. Harkness estimates that within the next three years we will have to dip into our investments. Our annual meetings usually break even or make a little bit of money. The executive board should keep this in mind when making further investment decisions. We do not have a lot of money in liquid cash. We can increase registration fees or start spending our investments. Last year’s meeting made about $7000. We have close to $200.000 in investments. The Treasurer summarized that this is not currently a problem as we have the investment money but we should be aware of this issue and keep an eye on how it develops.

The Treasurer further noted that as we update the local host handbook, it should be clearly stated that all financial issues require contacting the Treasurer. The invited speakers should be reminded to book their own travel but to keep the costs down. They will get reimbursed by Kate Harkness.

The Treasurer Kate Harkness was elected for a second term as Treasurer. Dr. Harkness pointed out that it would be a good idea to stagger the beginning of the terms of the new Secretary and Treasurer so that these positions do not start and end at the same time. She suggested that to ensure this staggering, she could rotate off a year early. This way we keep the 3 year terms for both Secretary and Treasurer but their start dates will be offset by 1 year. The election for a new Treasurer will be scheduled a year early.

Patty Deldin asked for clarification about the non-conference related expenses and their increase. Dr. Harkness estimates that they will be around $25.000 next year, mostly because we hired an Assistant for Shaun Eack to help with the website. Steve Silverstein reminded the board that we had a lot of trouble with the webpage and had discussed the importance of the investment in an assistant for Shaun Eack . We will give this a try for a year and re-evaluate this investment. Dr. Nusslock pointed out that there was a lot of training involved in getting the program chair acquainted with the conference website. The Assistant could make a manual that would be helpful to consolidate the information for the next generation of program chairs.

* 1. Financial Investments

Marty Harrow currently manages all investment accounts but will be stepping down from this role. Angus MacDonald has agreed to take over. Dr. Harrow noted that he would be willing to serve on an investment committee. The President thanked Dr. Harrow for over 50 years of service to the society. Thanks to Dr. Harrow, we currently have over $198.000 investments . Dr. Harrow pointed out that this is not sacred money but should be used to benefit the society. He also noted that we should be thinking about getting help form professional investors in the future. Dr. MacDonald laid out his plan to work with the investment firm of McKinley Carter and that he managed to negotiate a rate of .75 which is considerably lower than the usual 1.25-1.5%. The goal is to maintain a balanced portfolio with lots of investments. He suggested to try this for a year and to then re-evaluate. He also noted that even though we want to be careful in spending the investment, we should also ensure that it does not grow too much.

* 1. Local Hosts (Scott Vrieze and June Gruber)

Dr. Gruber reported that it looks like the conference will come in under budget by probably as much as $6000. The local hosts highly recommended for future hosts to have at least 3 years of planning to ensure that there is sufficient choice among hotels. Dr. Gruber thanked all the student volunteers.

* 1. Program Committee (Joanna Fiszdon)

Committee members: Joanna Fiszdon (Chair), Robert Latzman, Aaron Heller, Matthew Roché, Emily Durbin

Dr. Fiszdon thanked all her committee members: Robert Latzman, Aaron Heller, Matthew Roche and Emily Durbin as well as the local hosts, the website committee, the Treasurer and the Secretary. Dr. Fiszdon pointed out that it would have been good to have the projection for all numbers for previous meetings and Dr. Harkness noted that she has those and would be willing to give them to the local hosts and program chairs. Projection of all the numbers – Kate: gives spreadsheet to local hosts. Don Lynam noted that it was difficult to get a sense for how many people to expect at the Indiannapolis meeting as the society has been growing with every meeting. Past year spreadsheets could provide important information for future projections of number of participants. This year we had 400 submissions (369 last year) – 11 symposia of which 10 were accepted. 15 oral paper submission and 30 oral paper or poster. 35 were accepted as talks. 296 poster submissions, 12 posters withdrawn. Half of the posters were Smadar Levin submissions. Most sessions were triple track The program committee tried to get people to send in their talks ahead of time but only a little over 50% complied. Like last year, the committee identified Smadar Levin finalists ahead of time to make sure the rest of the submissions could be randomly assigned to the Thursday/Sunday slots. Dr. Granholm pointed out that we have triple sessions now and that the society was reluctant in previous years to introduce double tracks. Triple tracks however allow for more presentations which allows for more inclusion of younger people which makes the meeting more inclusive. Overall, people seem to like the new format.

* 1. Web Development and Oversight Committee (Shaun Eack)

Committee members: Shaun Eack (Chair), Len Simms, Angus MacDonald

Dr. Eack joined the meeting by phone to give his report. He hired a web developer from Pittsburgh who will do all the webpage backend including openconf and memberclicks for about $ 10 to 20 K per year. He started in July and has been excellent. He is highly skilled and fast. He has identified a list of problems that we will be working on. Some of these issues were that poster attendee requests still have to be send out manually and that two oral papers were put into the wrong categories. Dr. Eack raised the question of whether we should continue using openconf. The Executive Board was asked to discuss this question.

Memberclicks also seems to work better. Dr. Heller confirmed that it worked ok. The problem of how to get letters from sponsors still remains and it was discussed whether this process could be automatized. Ideally, automated notifications could cue the sponsor to upload a letter or a short comment by providing a link – this would be more efficient. It was decided that to get an email from the website and then click on link to put in a few sentences and endorse member would be ideal. So this would be a 2 step process where the applicant identifies the sponsor who then receives and email with a link and can either complete a comment box online or upload a letter. Dr. Heller also suggested that we should discuss membership criteria at some point so that we are all on the same page.

Dr. Eack also reported that the paypal bug from last year has been fixed. Server backup is enabled. We will continue with memberclicks for now but we should discuss replacing it with a more efficient and cheaper system down the road. The board should discuss if this is wanted and the new assistant can explore alternatives. The assistant Nick will also redesign the look of the website.

The Secretary noted that we still do not have the ability to track who has not paid membership dues and it was discussed whether memberclicks could send out automatic reminders when people have not paid. Dr. Harkness asked whether these reminders could be customized and Dr. Eack said that he thought they could be. The Executive board should follow up on these discussions.

* 1. Membership (Wendy Heller)

Dr. Heller pointed that she thinks membercliks is too expensive and too clunky and that alternatives should be explored. It has many functionalities we do not need. Dr. Heller raised the question of whether post-docs should be full members. She noted that the Bylaws do not exclude post-docs and that so far we have admitted 14 people who were post-docs at the time of application. Of these, 11 have gone on to be faculty members, 2 are still classified as post-docs. Dr. Heller looks at all CVs to ensure they fulfill criteria. We currently have 25 member applications, 8 of which are post-docs. Dr. Heller said that she sees no reason not to keep including post-docs. We also have 47 applications for associate membership. We still do not have the capability of tracking what happens to members/associate members over time and this should be changed.

Dr. Heller also announced that she wants to rotate off the membership committee and that she recommends setting up a full membership committee. Our deadline for applications was Sept 1st and two applications were late. The applications had been submitted on time but the endorsements did come in after the due date. Dr. Heller suggested that we should still consider these two late applications. The executive board voted to accept the applications of these two people. The executive board voted in favor of all full member and associate member applications.

Dr. Fiszdon suggested if we could coordinate the membership application deadline with the submission deadline. It was suggested that a representative of the diversity committee should be on the membership committee as well.

* 1. CAAPS and AMS (Jennifer Tackett)

Associate Membership Committee members: Jennifer Tackett (Chair), Meredith Bucher, Alex Haoutmi, Emily Carol, Joshua Mervis\*, Michael Caruso, Zachary Millman, Kate Collison, Keisha Novak, Derek Dean, Pamela Rakshan, Caroline Demro, Margaret Tobias, Allison Gronik

Dr. Tackett reported that the Associate Membership events were scheduled as well as the Faces of the future luncheon. This year the work of the committee was made more difficult by the fact that no students were on site. This should be avoided if at all possible in future years. Dr. Tackett also pointed out that the local hosts should ensure to identify very conscientious student with a lot of initiative. The CAAPS update was rescheduled for the Sunday meeting.

* 1. FAABS (Jim Gold)

Dr. Gold reported that FAABS has been very active in the past year. Issues included the definition of clinical trials. Dr. Shankman noted that FAABS fees make up a big chunk of our non-conference related expenses and was wondering if this is worth it. Dr. Silverstein responded that he is very impressed with their work and that we should continue supporting them.

* 1. Newsletter Committee (Vijay Mittal)

Committee members: Vijay Mittal (Chair), Randy Auerbach, Kristin Naragon-­‐ Gainey

Dr. Mittal reported that we had 12 student volunteers and that everything is going well.

* 1. Awards  
     Dr. Silverstein announced the Award winners and the presenters of the awards for the award ceremony
     1. Joseph Zubin Award: Lee Anna Clark (Presented by Sheri Johnson)
     2. John Neale Mentorship Award: Michael Green (Presented by Bill Horan)

Committee members: David Miklowitz (Chair), Ray Knight, Dan Klein, Deborah Levy

* + 1. Early Career Award: Thomas Olino (Presented by Bill Hetrick)

Committee members: Bill Hetrick (Chair), Bob Krueger, Pam Butler, Elizabeth Hayden

* + 1. Smadar Levin Award (Presented by Diane Gooding)

Committee members: Diane Gooding (Chair), S. Alexandra Burt, Alex Cohen, Benjamin Hankin, Luke Hyde, Diego Pizzagalli

* + 1. President’s Awards:
       1. Elissa Hamlat, Temple University; advisor: Lauren Alloy, "Length of Depressive Remission Associated with Better Working Memory Performance" (presented Thursday, poster board #132)
       2. Jingwen Frances Jin, Stony Brook University; advisor: Aprajita Mohanty, "Large-scale whole-brain functional connectivity patterns associated with depression in adolescence" (to be presented Sunday, poster board #140)
       3. Amri Sabharwal, Stony Brook University; advisor: Aprajita Mohanty, "Neural and behavioral correlates of emotional face perception in psychosis: Relationship with symptoms, social functioning and course" (to be presented Sunday, poster board 45)

Committee members: Jutta Joormann (Chair), Jason Schiffman, Randy Auerbach, Wendy Heller, Vijay Mittal - will upload handbook to the webpage.

Awards presented by Steve Silverstein.

2. Old/Ongoing Business Discussions

1. Future meetings:

2018: Indianapolis, IN (Don Lynam), 9/20-23/2018, Indianapolis Marriot Downtown

2019: Buffalo NY (Len Sims and Kristen Gainey), 9/19-9/22/19, Hyatt Regency Buffalo

2020: Montreal: Suzanne King

2021:Los Angeles

2022 and beyond: this should be brainstormed on Sunday

1. Other
   1. Dr. Silverstein raised the question of whether the Sunday poster session should be moved due to low attendance. This will be discussed on Sunday.
   2. Dr. Silverstein noted that we paid for Researchgate for this year and was wondering if it was a worthwhile investment. We should try to find out from the conference attendees. This will be discussed on Sunday.

The meeting was adjourned at 8:40pm.